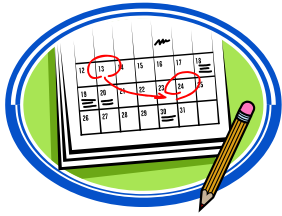




Office of Graduate Studies  
TCU Box 297900  
Fort Worth, TX 76129  
817. 257.7661

## COLLEGE OF EDUCATION



### Spring 2023 Information and Deadlines for Graduation

**Feb. 3<sup>rd</sup>**

Obtain an advisor signature on your **Intent to Graduate** form, and email it to [coegraduate@tcu.edu](mailto:coegraduate@tcu.edu) by this date. Students completing a dissertation should obtain and consult the current Manual for Thesis/Dissertation Defense on the TCU Graduate Studies website <https://graduate.tcu.edu/graduate-resources/thesis-and-dissertation-templates/>.

**Mar. 24<sup>th</sup>**

**Thesis/Treatise/Capstone/Dissertation Writers:** Final draft should be available for your committee by this date.

**Apr. 6<sup>th</sup>**

Programs should schedule final orals for all degrees, both thesis and non-thesis (treatise) and dissertation by this date. Students are responsible for notifying the COE Graduate Office regarding the date of the oral defense.

**At least five days  
prior to oral**

**Thesis/Treatise/Capstone/Dissertation Writers:** An electronic copy should be submitted to committee members. **It must be carefully proofread and in its final form**, except for any changes that might be suggested at the final oral.

**Apr. 21<sup>st</sup>**

Final orals/defenses must be completed by this date and the Thesis/Dissertation/Capstone Project grade report sent immediately to the Assoc. Dean of Graduate Studies.

**Revisions**

**Thesis/Dissertation Writers:** Upon completion you must submit any revisions within **five days** of your final oral. Once the final revisions are made, and the committee approves, send a Word document to Dr. Jan Lacina ([j.lacina@tcu.edu](mailto:j.lacina@tcu.edu)) for final approval. A \$10 processing fee will be charged to your student account when you submit to the library for archiving (<https://library.tcu.edu/submit-thesis-or-dissertation.asp>).

**May 12<sup>th</sup>**

**College of Education Academic Hooding Ceremony**

**May 14<sup>th</sup>**

**Degrees awarded.**

\* Should it be necessary to delay graduation, fill out a **Cancel Intent to Graduate** form or notify the COE Graduate office to do so. It will be necessary to complete another **Intent to Graduate** form for your new graduation date.

*(We do not typically schedule dissertation/thesis defenses during the summer. Defenses are completed only during fall and spring semesters.)*