

College of Education (COE)  
Academic Excellence Fund Application

**Purpose:**

The Academic Excellence Fund in the College of Education supports faculty and students in advancing their research and scholarly objectives and excellence in teaching through simple and timely access to funds. Activities supported by the Academic Excellence Fund include research, dissemination of scholarly or creative work, and student-led initiatives, activities, or events that advance graduate research and professional development.

**Application:**

Proposals are to be submitted by the first Monday of May 2022 to the Office of the Dean electronically ([education@tcu.edu](mailto:education@tcu.edu)). A full proposal is required from each applicant and shall include no more than two pages (single-spaced) and address the following:

**Selection criteria:**

- (Title of Project)
- One paragraph abstract of the project and its significance
- Description of the project, including how the project will enhance the individual's research/creative practice and/or how the project will contribute to evaluating the research or teaching enterprise of the college
- Scope of work and timeline (what activities will be completed, and when, during the grant-funded period)
- Project goals
- Justification of funds: explain how the funds will advance the project or what project-related expenses will be funded through the grant.
- Anticipated Results.

**Evaluation:**

Until the COE establishes a research council, the proposal will be evaluated by the Office of the Dean.

**Reporting:**

A final project report is due in the Office of the Dean no later than one year following the start of the project. (The report should describe how the project time was spent and the accomplishments that resulted. It is recommended that faculty share their report with the appropriate department/school chair/director).