



Graduate Assistant for TCU Substance Use & Recovery Services

The Graduate Assistant (GA) with TCU Substance Use & Recovery Services (SURS) at Texas Christian University (TCU) is a part-time (10-month), 20 hour per week position. This position includes a stipend based on enrollment within the institution. The mission of the SURS office is to enhance students' overall academic experiences and personal development through the promotion of responsible decision-making and healthy lifestyle choices, especially regarding alcohol, drugs, and related issues. The office regularly provides individual counseling sessions, individual educational and group meetings with mandated students completing sanctions for alcohol and/or drug violations, support for the Collegiate Recovery Community and other peer support communities, as well as campus-wide education and outreach on alcohol and other substance use, recovery, and related issues.

The GA position will be responsible for assisting with the creation and implementation of outreach programs and educational campaigns, facilitating individual educational meetings with sanctioned students (including use of BASICS programs), and providing staff support for Peer Support Communities as needed. The GA will receive proper training of BASICS and Motivational Interviewing as well as provided regular opportunities for continued education and training of specific substance-related issues. This position may assist in providing outreach programs and trainings in residence halls or to Greek chapter meetings and other student organizations. Some night and weekend work is required.

This position reports to the Assistant Director of the Counseling and Mental Health Center – Substance Use & Recovery Services. The GA position requires a high level of organization, enthusiasm for mental health and working with college students, knowledge of substance use disorders (or willingness to learn), and the ability to work independently on tasks. This assistantship provides opportunities to think creatively and gain skills in Motivational Interviewing and Solution-Focused interventions. As an AA/EEO employer, TCU recruits, hires, and promotes qualified persons in all job classifications without regard to age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status, or any other basis protected by law.

Primary Responsibilities:

- Schedule and facilitate individual educational meetings with sanctioned students (these are not considered counseling meetings, rather psychoeducation) and complete timely and professional documentation – *approximately 10 hrs./week*
- Assist with the development and facilitation of outreach programs – *approximately 3 hrs./week*
- Provide staff support and attend weekly meetings for the Collegiate Recovery Community and Ripple Effect peer support community – *approximately 3 hrs./week*
- Represent SURS while partnering with TCU departments and student groups on programs, campaigns, and events – *3-4x per semester*
- Participate in training and obtain certifications as required to perform job duties (funded by SURS office)
- Assist with special events implemented through SURS (i.e. annual Celebration of Recovery Banquet, National Drug Take Back Day) – *1-2x per semester*
- Assist with content creation and management of the TCURecovery Instagram account

For more information:

TCU Substance Use & Recovery Services
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