



STUDENT AFFAIRS

Fraternity & Sorority Life



STUDENT
AFFAIRS

New Student
& Family Programs

Graduate Assistant for Fraternity and Sorority Life and New Student & Family Programs

OVERVIEW

Fraternity and Sorority Life Mission

TCU fraternities and sororities complement students' academic experiences by providing personal and professional development. Members creating meaningful intergenerational relationships, adopt shared values, and develop skills needed to become leaders in a global community.

The office of Fraternity and Sorority Life is committed to the co-curricular learning, development, and engagement of students by:

- Endorsing active and responsible citizenship
- Nurturing collaborative partnerships with national Fraternity and Sorority organizations
- Advising council and organization leadership
- Holistic education of our organizations through creation of our Worth Hills Village

Graduate Assistants in Fraternity and Sorority Life are involved in almost all facets of the office. Students will take responsibility for office projects, oversee and maintain a Fraternity or Sorority Residence Hall, supervise Chapter Resident Assistants, serve as a chapter coach for several organizations, adjudicate conduct cases, and take on additional responsibilities dependent upon specific interests. This position regularly involves evening, weekend, and on-call work.

RESPONSIBILITIES / OPPORTUNITIES

- Serve as a Hall Director for up to six Fraternity or Sorority chapters in our Worth Hills Village
- Mentor, professionally develop, and advise up to six Chapter Resident Assistants
- Oversee community development and resident engagement within a Fraternity or Sorority Residence Hall
- Assist Chapter Resident Assistants in the development of residential programming expectations and execution
- Facilitate bi-monthly curriculum-driven staff meetings with Chapter Resident Assistants
- Adjudicate residential conduct cases including alcohol violations, community standards violations, and community safety violations
- Serve in an on-call rotation primarily for Fraternity and Sorority Housing with auxiliary support to Housing and Residence Life staff
- Attend weekly Hall Director and Fraternity and Sorority Staff meetings to discuss and address challenges as they arise

New Student & Family Programs Mission

New Student & Family Programs (NSFP) is composed of functional areas which support Orientation, Parent & Family Programming, Extended Orientation (Frog Camp) and Welcome Week (Frogs First). Through our work

with Parent & Family Members we support, engage, and educate family members and parents of our TCU students. Each family member has a valuable partnership with TCU in supporting their Horned Frog Student.

Graduate Assistants in New Student & Family Programs will oversee programming efforts to educate and support TCU Family Members. This includes utilization of varied communication methods such as email, social media, and webinars. Additionally, the position will assist in supporting programs during Family Weekend and the TCU Parent/Family Council.

RESPONSIBILITIES / OPPORTUNITIES

- Plan, organize, and execute monthly webinar series for parents/family members that highlight campus resources based on the lifecycle of a TCU student
- Create content for monthly newsletters to be distributed to TCU Family Members
- Assist in management of TCU Parent & Family Programs Facebook Page and the TCU Parents Association Facebook Group
- Create educational materials for first-generation Family Members
- Attend weekly staff meetings with NSFP team and one-on-one meetings with supervisor.
- Support Family Weekend, Family Council Meetings and orientation by staffing programs and assisting on-site (Orientation support for the summer dependent on availability)