Texas Education Agency

Required Documentation for Campus Principal

Date: ______________________

To Principal: _______________________________________

School: ____________________________ District: ______________

Semester: [ ] FALL [ ] SPRING Year: __________

Cooperating Teacher: ___________________________ Grade/Subject: ________

TCU Clinical Teacher: ___________________________

TEA Administrative Code 228.35 requires that I present to you copies of my documentation pertaining to my post observation/interactive conferences with my TCU clinical teacher after he/she teaches for a maximum of 45 minutes. Enclosed/attached you will find copies pertaining to four (4) TCU required observations and four (4) post observation/interactive conferences.

TCU Field Supervisor: _______________________________________

817-257-7660 Office
817-257-7480 Fax

TCU Box 297900
Fort Worth, Texas 76129

Principal or Principal Designee

Signature of Receipt: _______________________________________

Date: ______________________