Spring 2018
Information and Deadlines for Graduation

Feb. 2nd
File an Intent to Graduate form by this date in the Graduate Office, Bailey Room 204. Students completing a thesis or dissertation should obtain and consult the current Thesis & Dissertation Manual on the CoE website.

A non-refundable fee is charged to the student when an Intent to Graduate is filed.*

Mar. 23rd
Thesis/Treatise/Capstone/Dissertation Writers: Final draft should be available for your committee by this date.

Apr. 6th
Programs should schedule final orals for all degrees, both thesis and non-thesis (treatise) and dissertation by this date. Students are responsible for notifying the Graduate Office regarding the date of the oral defense.

At least five days prior to oral
Thesis/Treatise/Capstone/Dissertation Writers: An electronic copy should be submitted to committee members. It must be carefully proofread and in its final form, except for any changes that might be suggested at the final oral.

Apr. 20th
Final orals/defenses must be completed by this date and the Thesis/Treatise/Dissertation/Capstone Project grade report sent immediately to the Associate Dean of Graduate Studies.

Revisions
Thesis/Dissertation Writers: Upon completion you must submit any revisions within five days of your final oral. Once the final revisions are made, and the committees approve, please submit to the library: http://www.lib.tcu.edu/howto/thesis.asp.

May 12th
Degrees awarded

* Should it be necessary to delay graduation, fill out a Cancel Intent to Graduate form or notify the Graduate office to do so. It will be necessary to complete another Intent to Graduate form and to pay the associated fee for your new graduation date.

We do not schedule dissertation/thesis defenses during the summer. Defenses will be completed only during fall and spring semesters.