

**Student Name:** \_\_\_\_\_

**TCU ID:** \_\_\_\_\_

**Admit Date:** \_\_\_\_\_

**§242.20. Requirements for the Issuance of the Standard Superintendent Certificate.**

To be eligible to receive the standard Superintendent Certificate, a candidate must:

\_\_\_\_\_ Satisfactorily complete an examination based on the standards identified in §242.15 of this title (relating to Standards Required for the Superintendent Certificate); and

\_\_\_\_\_ Successfully complete a State Board for Educator Certification-approved superintendent preparation program and be recommended for certification by that program; and

\_\_\_\_\_ Hold, at a minimum, a master's degree from an accredited institution of higher education that at the time was accredited or otherwise approved by an accrediting organization recognized by the Texas Higher Education Coordinating Board; and

\_\_\_\_\_ Hold, at a minimum, a principal certificate or the equivalent issued under this title or by another state or country; or

\_\_\_\_\_ Have at least three creditable years of managerial experience in a public school district.

(A) The managerial experience must include responsibility for:

- (i) supervising or appraising faculty or staff;
- (ii) conducting district-level planning and coordination of programs, activities, or initiatives; and
- (iii) creating or maintaining a budget.

(B) The candidate must submit an application to Texas Education Agency (TEA) staff for the substitution of managerial experience as defined in this paragraph. The TEA staff will review the application and will notify the applicant, in writing, of approval or denial within 60 calendar days from date of receipt.

*Source: The provisions of this §242.20 adopted to be effective March 14, 1999, 24 TexReg 1617; amended to be effective September 2, 1999, 24 TexReg 6751; amended to be effective April 28, 2002, 27 TexReg 3354; amended to be effective July 13, 2004, 29 TexReg 6646; amended to be effective October 25, 2009, 34 TexReg 7202; amended to be effective February 28, 2016, 41 TexReg 1246.*

Students seeking Superintendent Certification must meet all above items to be eligible to receive the standard Superintendent Certificate. Upon admissions the checked requirements above are met, the lacking requirements must be completed to be considered for recommendation by Educator Preparation Program at Texas Christian University.

A person who is enrolled or planning to enroll in a SBEC educator preparation program, or planning to take a certification exam may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense (TAC §227.101c).