



STUDENT  
AFFAIRS

Fraternity & Sorority Life

## Graduate Assistant for Fraternity and Sorority Life and Graduate Hall Director

### OVERVIEW

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#### Our Mission

TCU fraternities and sororities complement students' academic experiences by providing personal and professional development. Members creating meaningful intergenerational relationships, adopt shared values, and develop skills needed to become leaders in a global community.

The office of Fraternity and Sorority Life is committed to the co-curricular learning, development, and engagement of students by:

- Endorsing active and responsible citizenship
- Nurturing collaborative partnerships with national Fraternity and Sorority organizations
- Advising council and organization leadership
- Holistic education of our organizations through creation of our Worth Hills Village

Graduate Assistants in Fraternity and Sorority Life are involved in almost all facets of the office. Students will take responsibility for office projects, oversee and maintain a Fraternity or Sorority Residence Hall, supervise Chapter Resident Assistants, serve as a chapter coach for several organizations, adjudicate conduct cases, and take on additional responsibilities dependent upon specific interests.

#### RESPONSIBILITIES / OPPORTUNITIES

The Fraternity and Sorority Graduate Hall Director is responsible for complimenting the student academic experience and embodying the TCU mission of educating individuals to think and act as ethical leaders and responsible citizens in the global community. The Graduate Hall Director is a dualistic position that involves roughly 10 hours per week working in a Hall Director capacity within the Fraternity and Sorority Residence Halls as well as roughly 10 hours per week in the Fraternity and Sorority Life office on Campus.

This position requires 20 hours a week, but students are actively encouraged to seek out additional opportunities to augment their in-class experiences with other practical experiences. This position regularly involves evening, weekend, and on-call work.

Graduate Hall Directors report to a Coordinator within the Fraternity and Sorority Life office as well as the Associate Director for Fraternity and Sorority Life. Primary responsibilities include, but are not limited to:

#### Graduate Hall Director

- Serve as a Hall Director for up to six Fraternity or Sorority chapters in our Worth Hills Village
- Mentor, professionally develop and advise up to six Chapter Resident Assistants

- Oversee community development and resident engagement within a Fraternity or Sorority Residence Hall
- Assist Chapter Resident Assistants in development of residential programming expectations and execution
- Facilitate bi-monthly curriculum driven staff meetings with Chapter Resident Assistants
- Adjudicate residential conduct cases including alcohol violations, community standards violations, and community safety violations
- Serve in an on-call rotation primarily for Fraternity and Sorority Housing with auxiliary support to Housing and Residence Life staff
- Attend weekly Hall Director and Fraternity and Sorority Staff meetings to discuss and address challenges as they arise

**Graduate Assistant in Fraternity and Sorority Life**

- Act as a Chapter Coach for 6 Fraternity and Sorority Chapters and provide tailored support that is rooted in best practices for new member education, risk management, and chapter operations
- Serve as a Co-Advisor for Interfraternity, National-Panhellenic, Panhellenic, Multicultural, or Independent Greek Councils dependent upon interest and assignment
- Engage in departmental committee work and collaborate with campus partners to accomplish common goals
- Assist in Interfraternity and Panhellenic council recruitments and serve as a facilitator for leadership retreats throughout the year